

## Job description / Cur Síos Poist

**Position / Post:** Producer/ *Léiritheoir*

**Reports to/ Freagrach do:** Operations Manager / *Bainisteoir Oibriúcháin*

### Purpose of the Position/ Aidhmeanna an ról:

The duties of this position include, but are not limited to, the below/ *I measc dhualgaisí an phoist, beidh ar an té a cheapfar:*

- ⇒ Responsible for sports content produced by Nemeton TV  
*A bheith freagrach as ábhar spóirt a léiríonn Nemeton TV*
- ⇒ Plan and execute scheduled productions  
*Léiriúcháin a phleanáil agus a chur i gcrích*
- ⇒ Manage production team during live/studio broadcasts  
*Foireann léirithe a bhainistiú i rith craoltaí beo agus craoltaí sa stiúideo*
- ⇒ Liaise with clients as necessary and develop a network of contacts  
*A bheith ag plé le cliaint agus líonra teagmhálaithe a fhorbairt*

### Experience/ Taithí:

- 2 years + experience in a similar role./ *2 bhliain + i ról ionann*

### Personal Attributes/ Tréithe Pearsanta:

- Passionate about sport  
*Dúil mhór sa spórt*
- Excellent communication and interpersonal skills  
*Sár-scileanna cumarsáide agus pearsanta*
- Confident team worker  
*Muiníneach ag obair mar chuid d'fhoireann*
- Ability to co-ordinate requirements between production, contributors and crew  
*Cumas combordaithe idir léiriú, rannpháirtithe agus criú*
- Understanding of various department needs and responsibilities, including health and safety  
*Tuiscint ar riachtanais agus dualgais ranna difriúla, sláinte agus sábháilteacht ina measc*

**Other requirements/ Riachtanais eile:**

- Full clean EU Driving Licence / *Ceadúnas tiomána AE iomlán agus glan*
- Working knowledge of Irish an advantage / *Tuiscint ar an nGaeilge mar bhuntáiste*
- Ability to work weekends and out of hours / *A bheith in ann obair ag an deireadh seachtaine agus taobh amuigh d'uaireanta gnó*

**Key Interactions/ Plé rialta le:**

Operations Manager/ *Bainisteoir Oibriúcháin*

Executive Producer / *Léiritheoir Feidhmeannach*

**How to apply/ Déan Iarratas:**

Please email your CV to [hr@nemeton.ie](mailto:hr@nemeton.ie)

*Seol do CV ar ríomhphost chuig [hr@nemeton.ie](mailto:hr@nemeton.ie)*