# Job description

Position: Producer

Reports to: Operations Manager

## Purpose of the Position:

The duties of this position include, but are not limited to, the below:

- $\Rightarrow$  Responsible for sports content produced by Nemeton TV
- $\Rightarrow$  Plan and execute scheduled productions
- $\Rightarrow$  Manage production team during live/studio broadcasts
- $\Rightarrow$  Liaise with clients as necessary and develop a network of contacts

## **Qualifications:**

• A degree in Media, TV, Film or other related experience is essential

## Experience:

• 2 years + experience in a similar role.

#### Personal Attributes:

- Excellent communication and interpersonal skills
- Confident team worker
- Ability to co-ordinate requirements between production, contributors and crew
- Understanding of various department needs and responsibilities, including health and safety.

#### Other requirements:

- Full clean EU Driving Licence
- Passionate about sport
- Working knowledge of Irish an advantage
- Ability to work weekends and out of hours

#### Key Interactions:

Operations Manager Executive Producer

## How to apply:

Please email your CV to hr@nemeton.ie

The closing date for applications is Friday, 31<sup>st</sup> January 2020.