

# Job description

**Position:** Producer

**Reports to:** Operations Manager

## **Purpose of the Position:**

The duties of this position include, but are not limited to, the below:

- ⇒ Responsible for sports content produced by Nemeton TV
- ⇒ Plan and execute scheduled productions
- ⇒ Manage production team during live/studio broadcasts
- ⇒ Liaise with clients as necessary and develop a network of contacts

## **Qualifications:**

- A degree in Media, TV, Film or other related experience is essential

## **Experience:**

- 2 years + experience in a similar role.

## **Personal Attributes:**

- Excellent communication and interpersonal skills
- Confident team worker
- Ability to co-ordinate requirements between production, contributors and crew
- Understanding of various department needs and responsibilities, including health and safety.

## **Other requirements:**

- Full clean EU Driving Licence
- Passionate about sport
- Working knowledge of Irish
- Ability to work weekends and out of hours

## **Key Interactions:**

Operations Manager  
Executive Producer

## **How to apply:**

Please email your CV to [hr@nemeton.ie](mailto:hr@nemeton.ie)

The closing date for applications is Friday, 22<sup>nd</sup> November 2019.